

PeopleNetwork[†]

Cyprus, 3-6 July 2012
(Amathus Beach Hotel, Limassol)

Tuesday, 3d of July 2012
Training for experienced NCPs
“Consortium Agreements for Marie Curie Initial Training Networks”

09:00	Opening <ul style="list-style-type: none"> Welcome by Katia Purpose of the day Knowledge barometer 	Katia Insogna + Anna Goedhart
09:30- 11:30	Block 01 The Consortium Agreement/ DESCA model introduction <ul style="list-style-type: none"> CA part of the legal framework what you should pay attention to with a CA Tips for the CA (e.g. start on time, negotiate on potential future issues, not too little – not too much, clear rules etc.) structure DESCA model IPR in CA 	Monique Bossi, APRE
11:30	<i>Coffee break</i>	
11:45- 13:00	Block 02 Legal/financial/ CA ITN Questions <ul style="list-style-type: none"> Answer the cases with the person sitting next to you The answers will be discussed with all participants 	Daphne van de Sande
13:00	<i>Lunch</i>	
14:00- 15:00	Block 03 Formulate Specifics for ITN Consortium Agreements <ul style="list-style-type: none"> 3 Different groups Formulate what should be in an CA for an ITN per topic: Financial provisions (DvdS), training (AW), associated partners (KK) 	Group Work (leaders DvdS, Ania Wisniewska, Kristin Kraav)
15:00	<i>Coffee/ Tea break</i>	
15:15- 16:00	Block 04 Reporting back from the groups	All/ group leaders
16:00- 16:30	Checklist/ Summary for ITN Consortium Agreements	Monique Bossi, APRE
17:00	Closure of the training	Anna Goedhart

20:00 **Networking Dinner** (Amathus Beach Hotel, Limassol)

Wednesday, 4th of July 2012
NCP FORUM

09:00	Welcome and updating of project activities	Katia Insogna, APRE
09:30	Presentation of the results of the study “Marie Curie: assessment of the individual and co-funding MC mechanism”	Kamila Partyka, EC
10:00	Opportunities in the Infrastructure Programme / mobility	Monique Bossi, APRE
10:15	Training on COFUND: part I	Alan Craig, REA
11:00	<i>Coffee break</i>	
11:30	Training on COFUND: part II	Alan Craig, REA
13.15	COFUND in H2020	Kamila Partyka, EC
13:30	<i>Lunch</i>	
14:30	Presentation of PeopleNetwork+ website and project social media	Veronique Sordet, Euresearch
15:30	Presentation of PeopleNetwork+ e-learning platform: part I	
16:00	<i>Coffee break</i>	
16:30	Presentation of PeopleNetwork+ e-learning platform part II	Elisavetta Gourova, UNI-SIS
17:30	<i>End of the day</i>	

18.00 - 20.00 **PeopleNetwork+ Steering Committee meeting**

Thursday/Friday, 5-6 July 2012
Training for newcomers/less experienced NCPs
“Legal and financial issues”

Thursday, 5th of July 2012

9.00 - 9.15	Registration		
9.15 – 9.30	Welcome & Introduction	<ul style="list-style-type: none"> - objectives of the training - structure of the training 	Katia Insogna Yasmine M. Hassan Sabri Ania Wisniewska
9.30 – 10.30	General presentation on financial and legal issues in Marie Curie Actions	<ul style="list-style-type: none"> - Overview of the cost categories in MCA in 2012/2013 and its evolution within FP7 - General rules of the budget calculation - Eligible/Ineligible Costs - Concept of Flat rates, lump-sum, real costs - Interest and receipts - Brief on legal issues 	Alan Craig, REA
10.30 -10.45	Payment Cycle		Alan Craig, REA
10.45 -11.00	Coffee break		
11.00 – 12.45	Cost categories in host driven actions	For each Action: <ul style="list-style-type: none"> - Brief introduction of the Host-driven Actions - Cost categories of the action in details - Reference to the legal issues - Special focus on third countries EC contribution 	Daphne van de Sande
12.45 –13.45	Lunch break		
13.45 – 14.45	Exercises	<ul style="list-style-type: none"> - Eligible/not eligible costs - Cost categories/MCA - Budget calculations - Frequent questions to NCPs about finances 	Daphne van de Sande
14.45 – 15.45	Cost categories in individual actions	For each Action: <ul style="list-style-type: none"> - Brief introduction of the Individual Actions - Cost categories of the actions in details Reference to the legal issues - Special focus on third countries EC contribution 	Kristin Kraav

15.45 – 16.00	Coffee break		
16.00 – 17.00	Exercises	<ul style="list-style-type: none"> - Eligible/not eligible costs - Cost categories/MCA - Budget calculations - Frequent questions to NCPs about finances 	Kristin Kraav
17.00	Closure of the Day		

Friday, 5th of July 2012

9.00 - 9.30	Registration		
9.30 – 10.00	Audit	<ul style="list-style-type: none"> - Audit cycle - Audit procedure - Audit on the different cost categories and Actions and what should be presented to the auditors 	Yasmine M. Hassan Sabri
10.00 – 10.15	Evaluation and Closure of the Day		