National Research University Higher School of Economics

**Institute for Statistical Studies and Economics of Knowledge**

Application package and assessment criteria

Master’s Programme

**'Science, Technology and Innovation Management and Policy’**

**Approved by the academic supervisor**

**Dr. Dirk Meissner**

**Moscow, 2024**

**Master’s Programme**

**'Science, Technology and Innovation Management and Policy'**

**Application package and assessment criteria**

**1. Obligatory documents (provide maximum 85 points)**

* **Highest diploma (Bachelor or Master diploma)** with all attachments;
* **Letter of motivation** (up to 3000 letters in English):

The letter should include the following information:

* The aims of professional development as well as explanation of how the Master’s  programme may help you achieve your academic or career goals;
* Rationale for choosing this Master’s degree programme;
* Career plans after obtaining this Master’s degree;
* Additional information which you believe is important for evaluating your application.
* **Curriculum Vitae in English**, preferably using [Europass standard](https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions):
* Includes information on professional experience, career achievements, the stages of professional career, personal qualities:
* achievements and professional experience should be confirmed by relevant documents (certificates, recent GMAT and etc.)

**2. Advantageous (not obligatory) documents (provide additional 10 points)**

* Overview / copies scientific published and reviewed works, articles, contributions research projects;
* Active contribution(s) to foreign language conferences/ seminars, receipt of scholarships/ grants;
* Letters of recommendation (preferably in English language);

**3. Assessment procedure**

All applicants are interviewed in person. In exceptional cases remote interviews can be taken. The assessment is done by an expert committee considering the application package and the interview.

|  |  |
| --- | --- |
| **Assessment Criteria** | **Maximum points** |
| Motivation | 35 |
| Background and personal achievements | 35 |
| English language capability | 20 |
| Articles, research projects, conference participation (as a speaker), grants | 5 |
| English language certificate (TOEFL/IELTS) | 5 |
| **Total** | **100** |